**Staff’s Dress Code Policy**

**Introduction:**

 Our aim is to ensure that our staff’s attire is neat and presentable at all times taking pride being a school member of the American Schools. At Elite APS, we set a high expectations on personal appearance both onsite, while on trip outside the school and outside in the local community. Our Staff are representing Elite APS and the parents are keeping to the positive brand at all times. The dress code is mandatory for all students at the Elite APS. Our employees must always consider that their employment placed them in the position of role models for students. Employees shall be expected to exhibit a professional image to students, parents and the community.

**Staff’s Dress Code Policy Statement:**

Modest and professional dress in “The Elite American School” is defined as follows:

**For female staff:**

* No visible cleavage.
* No visible undergarments.
* Clothes not worn too tight, too loose, or transparent.
* No bare midriffs.
* Skirts should be the appropriate length (no more than three inches above the knee) to allow for standing or sitting in public.
* No bare shoulders (strapless, spaghetti straps or tops with straps less than 2 inches wide) unless worn under jacket, blouse; dress or sweater). However, sleeveless blouses that meet all the other criteria within this regulation may be acceptable.
* Exercise pants, sweatpants, sweat shirts, shorts, leggings, or other athletic clothing should not be worn unless teaching Physical Education, or supervising specific physical education related activities such as Open Days, etc.
* No black Abayas are allowed in the school except for United Arab Emirates natives and religion teachers and with a written approval from the principal.

For male Staff: Men’s shirts should have a collar, they should wear classic trousers and plain or striped classic shirts and a tie.

* No Denim Jeans is allowed.
* Neat and clean clothes are a must.

If not what is mentioned above … Wear a blue coat over your daily clothes ….

If staff do not adhere to the dress code policy outlined above and do not wear the proper attire, he/she will be reminded in the first instance to amend this with immediate effect, if this is not possible and if a staff member further does not comply then he/she will receive a written warning and consequently will receive final notice which will lead to a decision of termination.